

# 2023 H&R Block - Doit-yourself Tax **Software Quick Start** Guide

## A simple way to file taxes online. We'll be here

to help if you need us.

## File Your Taxes ^

Software.

account.

Home / File Your Taxes / Tax Software

**Get Started** 

Tax Situations >

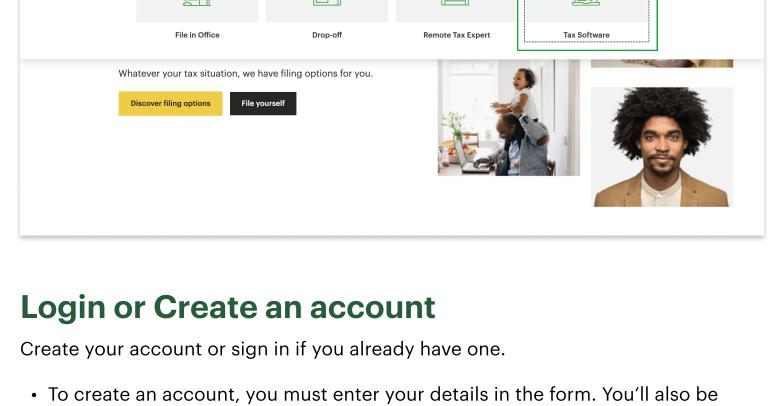
Go to www.hrblock.ca

<u>/// /</u>

• From under the File Your Taxes drop-down menu on the top left, select Tax

Search Q Find an Office (9)

Sign-in A Français



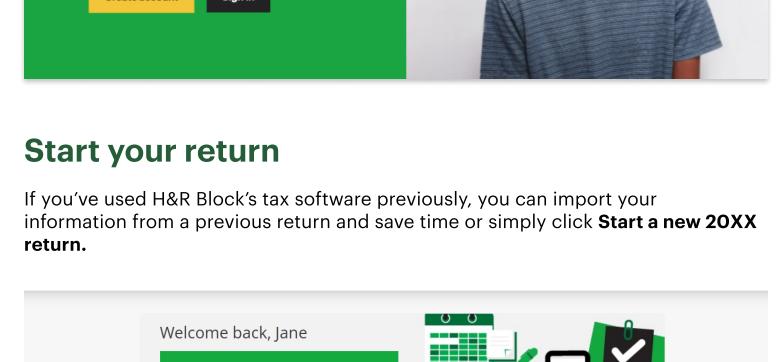
asked to create a password which you can later use to sign into your H&R Block

Do it yourself.

Start a new 20XX return

20XX return in progress

A simple way to file taxes online. We'll be here to help if you need us. Create account Sign in



## 🚨 Important: to secure your account, you need to verify your email. Click the Verify Your Email button in the email we sent you (Let's secure your H&R Block account). Resend email

previously is highlighted.

of the page.

your dependents.

information you've entered will be saved.

year.

Select the 20XX return you want to edit Jane Doe **B** FREE

Select all the topics that apply to the income and expenses you had during the

Open

If you are unable to complete your return in one sitting, don't worry, all the

Whether you are a returning Tax Software user, or new, you must review and edit

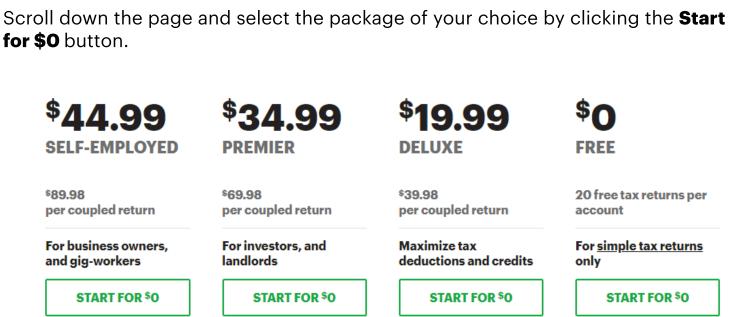
 You'll be prompted to fill out forms to input your personal information, mailing address, residence, and household details under the Get Started section. You are required to fill out the details and click the **Continue** button at the bottom

If applicable, enter the details about your spouse or common-law partner and

The recommended package that applies to all the topics you selected

For more support, you can choose to purchase **Expert Help**.

your personal and family information when you start a new return.



Prepare

and unused amounts and claim your credits, deductions, and

Auto-fill my return

How Auto-fill my return (AFR) works

to manually add them.

Account and follow the instructions.

See the list of slips and tax information you can download

When you click I Agree, Sign in to CRA My Account, you'll see a pop-up window. Sign in to your CRA My

When the download is complete, we'll show you a list of everything we downloaded. You'll be able to choose what you want to add to your return. If any of your slips or tax information are missing, you'll need

Employment and self-employment credits and expenses

Jane, take a look at these job-related expenses, credits, and types of income, and select the items that apply to you.

Looking to enter slips related to your job, like a T4 from your employer, or a T5013, T4E, or RC210 slip? You'll need

to go back to the GOVERNMENT SLIPS tab and enter them in the SMART SEARCH section.

EXPAND

Do you agree to the CRA's terms and conditions?

NEED HELP

Once you've entered all the details, click **Continue** to review all the information entered on the **Summary** page.

After reviewing your personal information, you can auto-fill your forms for the CRA and/or Revenu Québec (to do this you'll need to have a CRA My Account and/or a Revenu Québec My Account for Individuals). Next, you can add your slips, RRSPs

## File File

Household

Jane's Return

What's new

**\$0** TAX REFUND

🕑 Wrap-Up

expenses.

Household

TAX REFUND

🛂 Get Started

9 Jane's Return

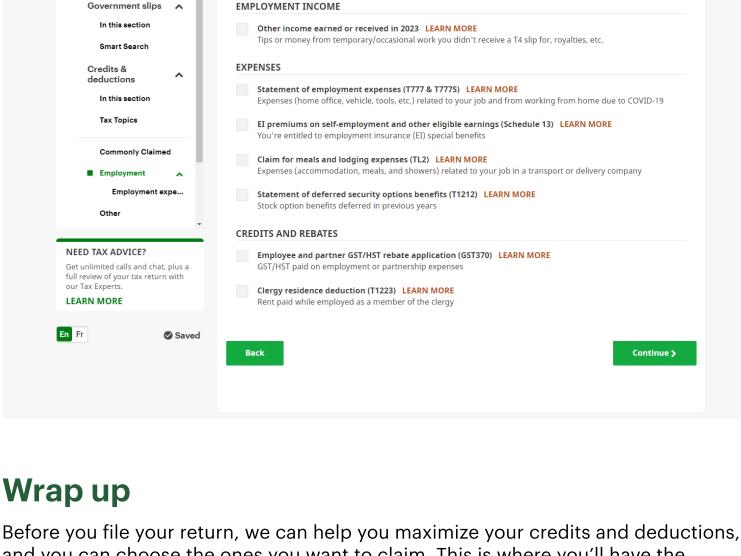
What's new

Government slips

Credits & deductions

**SO** 

I'll Enter My Slips Myself I Agree, Sign in to CRA My Account **NEED TAX ADVICE?** Get unlimited calls and chat, plus a full review of your tax return with our Tax Experts. **LEARN MORE** En Fr Save



Household \$0

TAX REFUND

9 Jane's Return

**Expert Review** 

Wrap-Up

and you can choose the ones you want to claim. This is where you'll have the opportunity to review the summary of your return and fix any errors.

**LEARN MORE** 

Claimed credits - may require a purchase of Deluxe before you file

Let's take a look at the credits you've claimed so far

Here are the credits we've automatically claimed for you based on what you entered in your return.

